



CAREER OPPORTUNITY
- *Head of Digital Banking & Alternative Channel*

*Join the fastest growing bank in Rwanda, **Apply Now***

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www.cogebanque.co.rw

I. ABOUT US

Compagnie Générale de Banque Plc (COGEBANQUE Plc) is a commercial bank that is licensed and regulated by the National Bank of Rwanda (BNR). It was incorporated on July 17, 1999 and currently has 28 branches, over 600 agents and 36 ATM Machines across the country so far.

Cogebanque Plc is proudly one of the leading indigenous banks with about 97% of its shareholders being Rwandese institutions and businessmen. Cogebanque Plc provides a comprehensive range of products and services targeted at Corporate, SMEs and Retail customers.



Mission

To create, maintain, and enhance shareholder value by providing unrivaled financial solutions to our customer.



Vision

To be a financial center of excellence and a leading provider of innovative financial solutions in Rwanda.



Values

Excellence, Integrity, Innovation, Teamwork, Flexibility, Open Communication, Accountability and Customer orientation.

II. WHAT OPPORTUNITIES DO WE HAVE FOR YOU?

At Cogebanque we believe our Employees are the bridge to achieving our business development goals and creating sustainable social and economic change in our society. We make it our priority to ensure their growth and comfort while working with the Bank.

Apart from organizing frequent trainings, career building sessions and team building workshops for our Employees, we facilitate you to enjoy our wide range of services and products at favorable terms that ultimately could help you achieve your personal goals.

In the view of the above, Cogebanque Plc is looking externally & internally for inspired innovators, self-driven and highly creative personalities to collaborate with the Bank in taking it to the next level of success. If you feel you have what it takes, we would like to hear from you by applying for the below position/s.

If the position described below speaks to you, send us your application (Application letter + detailed CV) via email at jobvacancies@cogebank.com by or before **20th August 2020** marking the subject as "The Job You Are Applying for". i.e. "**Head Of Digital Banking & Alternatives Channels**"

Job Title and requirements

Job responsibilities

- **Head of Digital Banking & Alternative Channels**

Grade: Head of Department

Job summary

Develop, implement and maintain Digital banking and alternative channels of the bank ensuring that plans are accurate and all resources, financial, manpower and sub-contracting, are allocated in a timely manner for successful implementation of the banks business plan.

Job Requirements

- A Bachelor's degree in Information Technology, Computer Science, Business Computing or related field
- At least **7** years' Banking experience preferably in alternative channels
- At least **3** years' management experience
- Good IT Knowledge
- Experience in managing and implementing projects and at a supervisory level.
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General and Behavioral

- Ability to work under minimal supervision
- Excellent oral and written communication
- High level of creativity and innovation
- Good planning and organisation skills
- Excellent analytical skills
- Good problem solving and analysis
- Excellent relationship building and networking

Duty/Responsibility

- Develop and execute Digital banking strategy that positions CogeBanque Digital banking business in a leading stance in the marketplace.
- Deliver Digital Banking products to customers in the most efficient and cost effective way using appropriate technology, whilst closing product gap versus competitors.
- Grow the market share and drive growth initiatives including payments and collections
- Identify and evaluate potential revenue opportunities in new and diverse markets.
- Review existing retail and corporate customer needs to provide digital banking solutions as appropriate.
- Acquire new clients, agencies and business framework for digital business to deliver digital banking business targets.
- Originate proposals and recommendations to develop/structure Digital banking solutions to meet current and future needs of the Banks' existing & prospective customers.
- Ensure the maintenance of operational efficiency and risk & control framework within the specialist support areas as per operational procedure guidelines.
- Ensure a high level of utilization of E-Channels.
- Developing, implementing, coordinating and monitoring Digital Banking and alternative channel systems, programs, projects and functions in accordance with the Bank's strategy.
- Providing technical guidance to staff and reviewing compliance performance with departmental procedures in line with the Bank's e-banking policy and departmental operating instructions.
- Carrying out staff performance appraisal, arbitration and evaluation of performance needs in accordance with department strategy and Human Resource policy.
- Carrying out functions of the department including administrative, budgeting, budget control and writing periodic reports in line with policy guidelines and regulations.
- Reviewing and assessing system performance and technological trends for business process improvements in line with the Bank's policies and procedures and the existing business plan
- Developing business networks and strategic alliances in accordance with the bank's strategy and existing business plan

